RTR Software
Quick Start Guide

Agenda

1. RTR Software Setup

- Login
- Create first site

2. Connect Infrastructure Products

- Connect docks, kiosks, device links

3. Additional Setup Options

- Change and Reset password
- Add Software users
- Setup notifications
- Setup Star rating
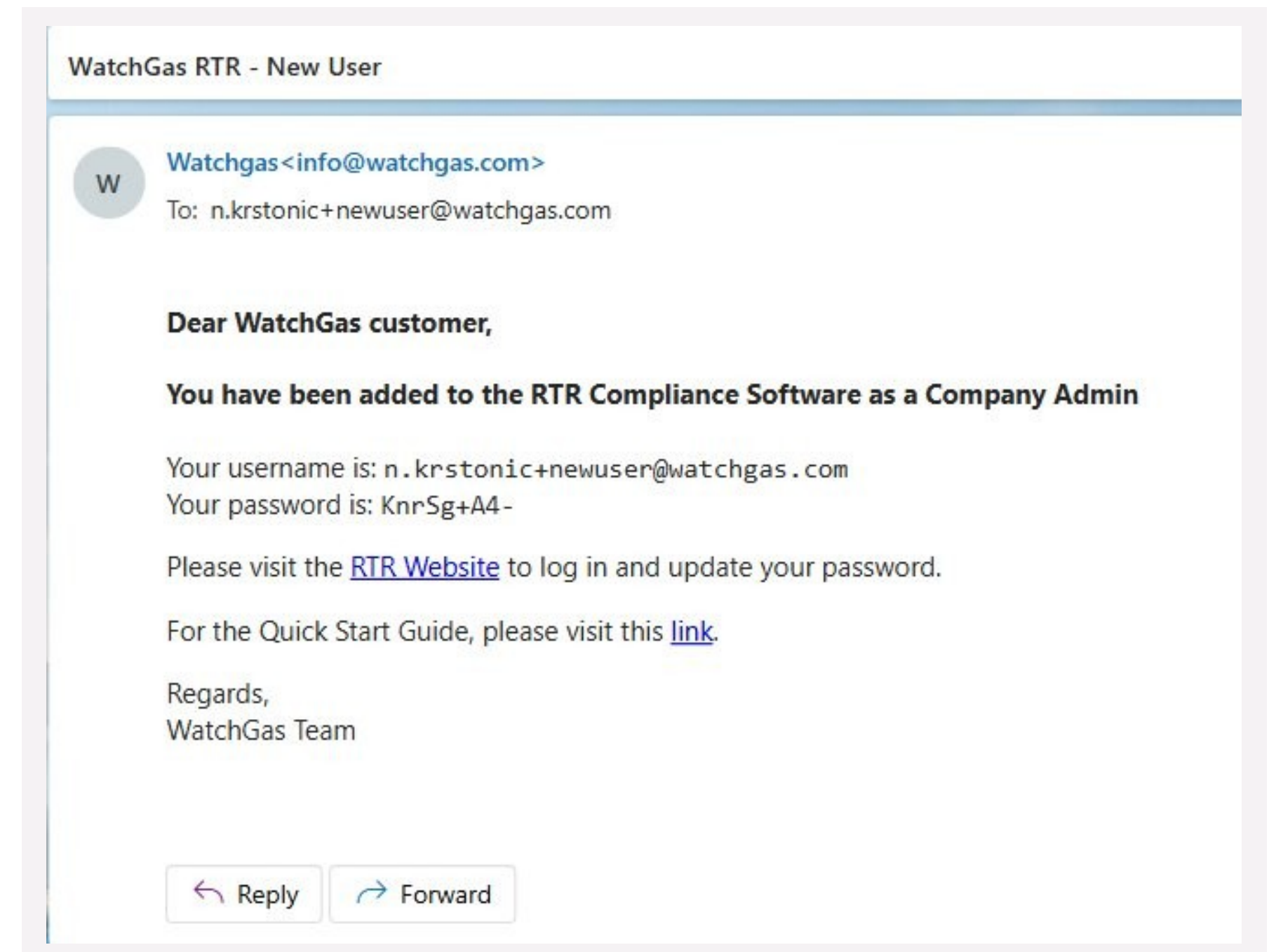
RTR Software Setup

Login and creating first site

Login to RTR Website

Once the license is activated, the system will send a welcome email.

(1) Click on the "RTR Website" link provided in the email..

(2) This link will take you to RTR application.

(3) Copy email and password for next step

WatchGas RTR - New User

W Watchgas<info@watchgas.com>

To: n.krstonic+newuser@watchgas.com

Dear WatchGas customer,

You have been added to the RTR Compliance Software as a Company Admin

Your username is: n.krstonic+newuser@watchgas.com
Your password is: KnrSg+A4-

Please visit the RTR Website to log in and update your password.

For the Quick Start Guide, please visit this link.

Regards,
WatchGas Team

↩ Reply   ↪ Forward

Login to RTR Website

North America hosting: Ensure you are accessing the platform via www.rtr-us.watchgas.com.

Europe and International: Make sure you are using www.rtr-eu.watchgas.com.

① Copy the email and password provided.

② Click "Login" to proceed.

First Time Setup

Each RTR software license starts with no pre-configured data. Below is a guide to help you navigate menu:

- **Users:** Add, edit and delete software users

  *Note: Assign end users as **Site Admins** only — **not** Company Admins, to restrict access to company-wide data.*

- **Sites:** Add, edit and delete sites

- **Settings:** Edit company settings
  - My details
  - Notifications
  - Company information and logo
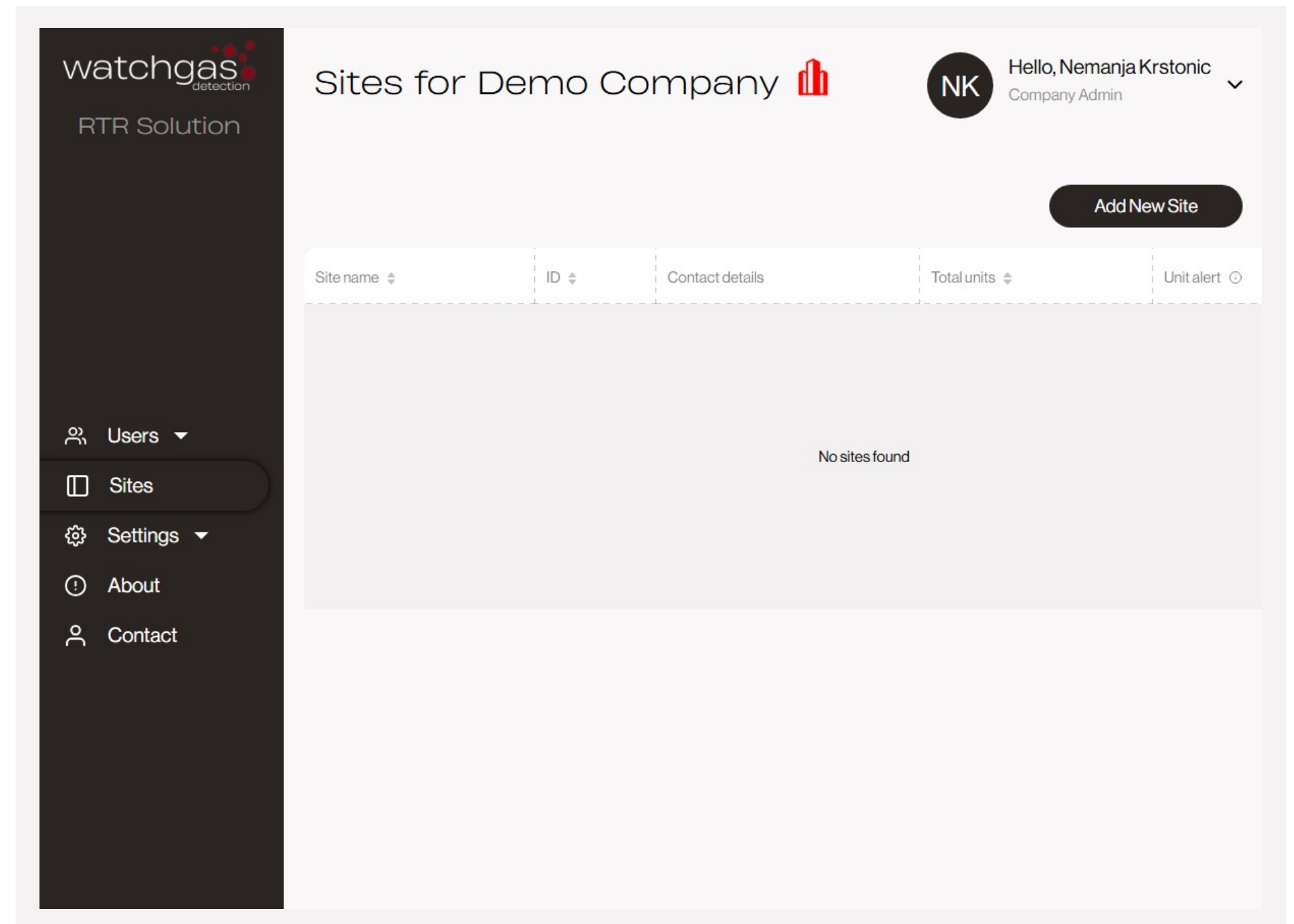
Quick Setup - Site

① Click on "Sites."

② Then select "Add New Site."
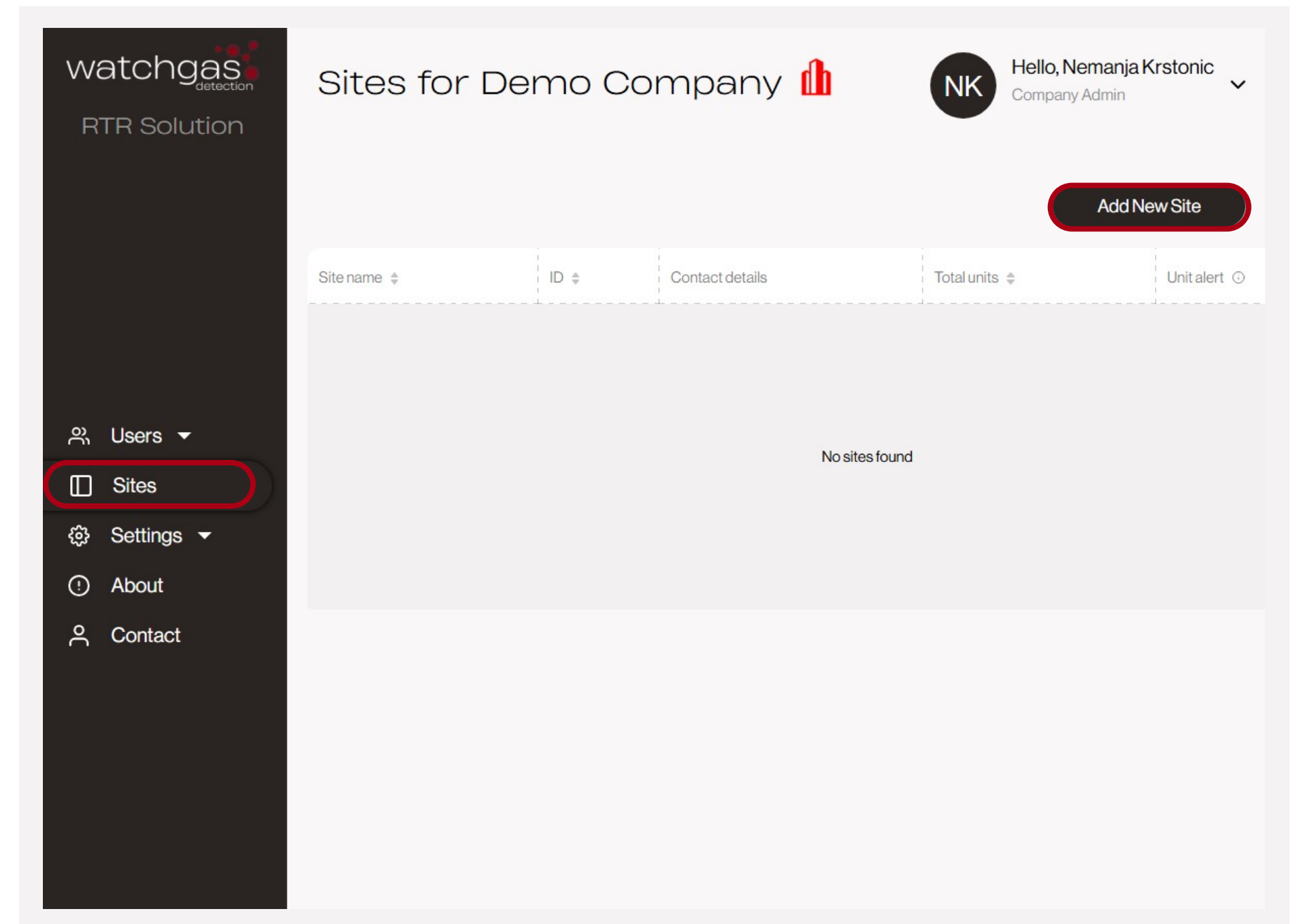
Note: *You can create unlimited number of sites.*

Quick Setup - Site

③ Fill in the site details. Make sure to select correct time zone for your site.

Note: You can update these details later if needed.

Quick Setup - Site

④ Choose a Site Admin

This person will be responsible for managing the site. You may select an existing user or add a new site admin.

Note: The site admin role grants access to only a single site.

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Quick Setup - Site

Your first site has been created. Each site is assigned a unique ID, which will be used to connect infrastructure devices.

Make a note of the ID shown in the second column (e.g., MVMRFGCF).

Note: Your site will have a different unique ID then one shown in the picture.

Infrastructure Setup

Docking stations, Device links (free phone app) and Kiosks stations

Quick Setup – Connect infrastructure (1/5)

Next step is to connect infrastructure.
Dock, Kiosk and Device link (phone app) all follow the same process.

1 Open menu
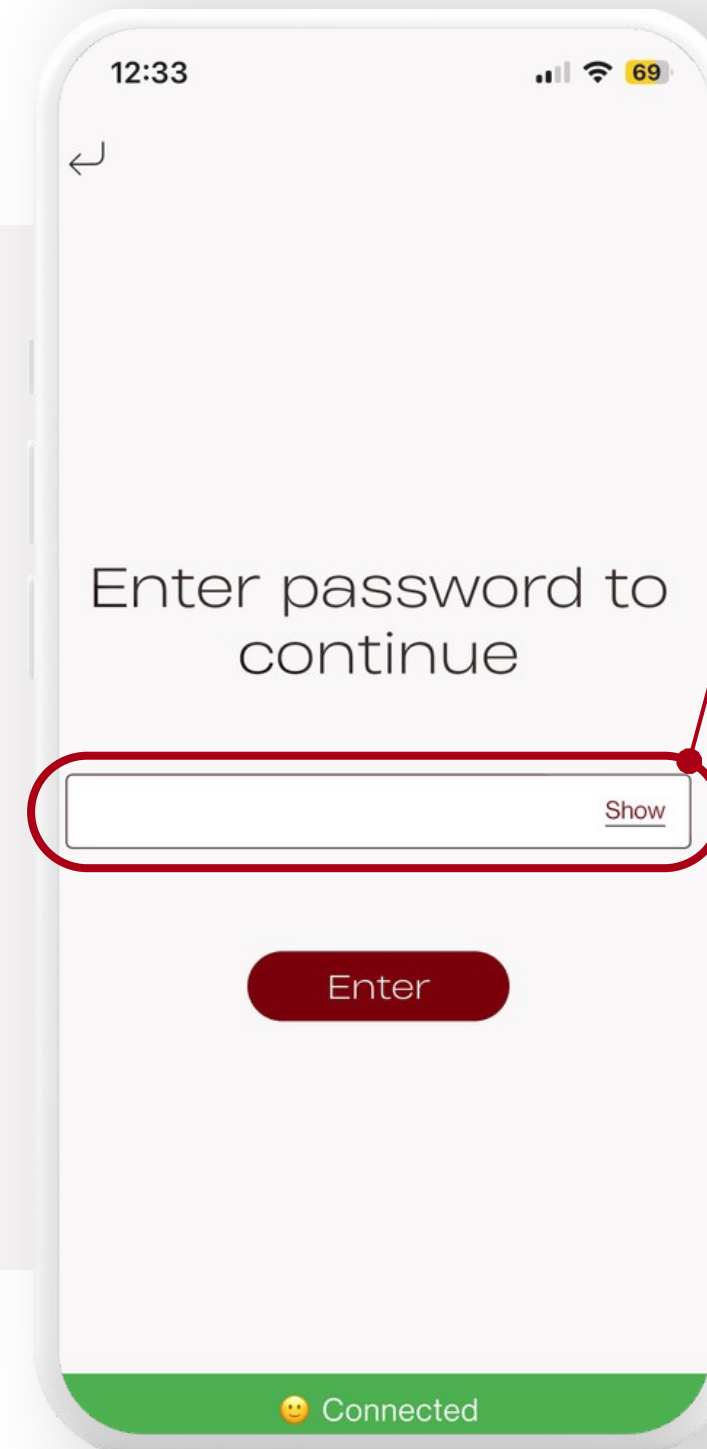
2 Enter password "service" and click enter

Quick Setup – Connect infrastructure (2/5)

Next step is to connect infrastructure. Dock, Kiosk and Device link (phone app) all follow the same process. Make sure you're connected to a Wi-Fi.
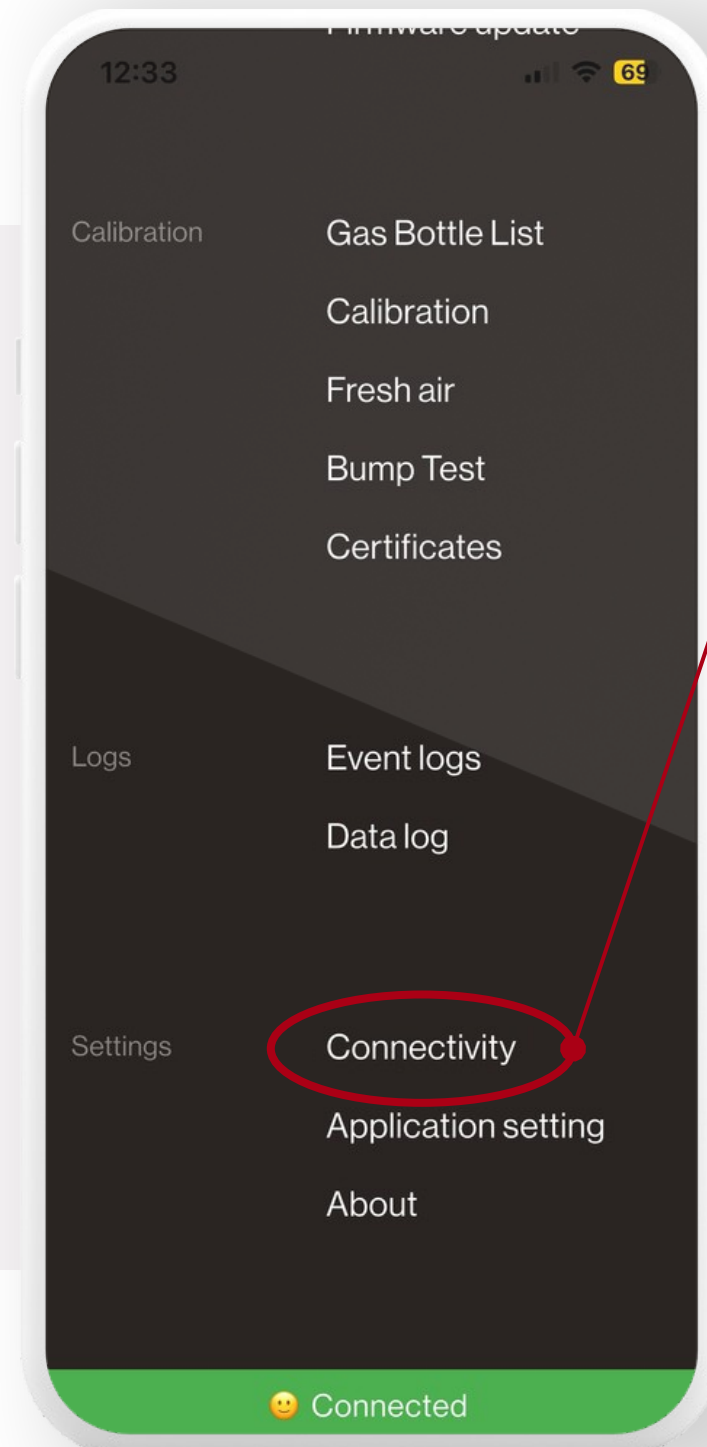
3 Scroll down and find connectivity
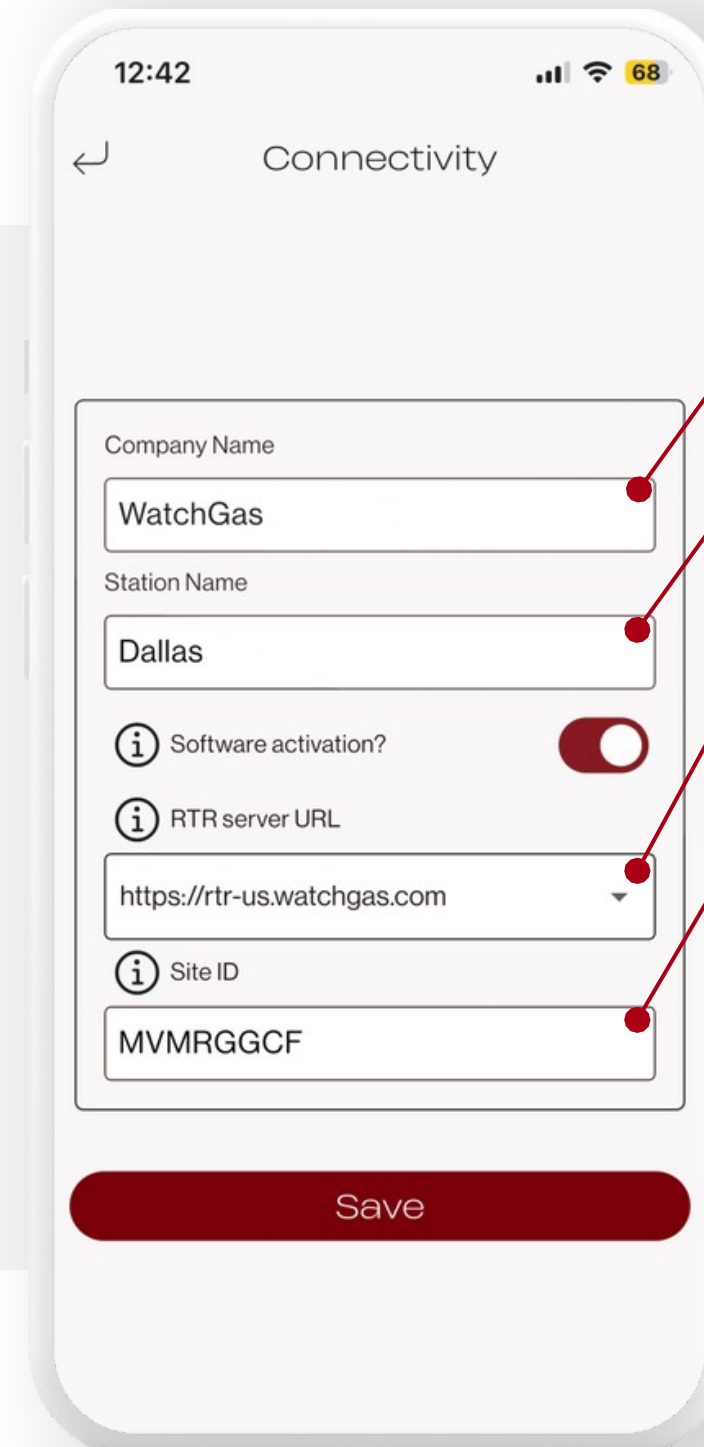
4 Fill in your company name

5 Name your station. E.g. "control room docking station"

6 Select **rtr-us.watchgas.com** server

7 Enter the unique Site ID generated in the previous step. Click Save.

8 When you see the green banner, it indicates that the connection has been successfully established.

Quick Setup - Site (3/5)

Return to the RTR website and click on "Test Site" to access the site dashboard.

Note: One infrastructure product can be connected to single site at a time.

Quick Setup - Site (4/5)

A new dock has been connected.

Repeat this process for each new infrastructure product you have.

Note: One infrastructure product can be connected to single site at a time.

All set!

You can now use your infrastructure products (docks, kiosks, device links).

When a unit is scanned, it will automatically appear in the detector's dashboard.

All data is automatically sent to RTR without the need for manual transfer.

Additional Setup Options

Change and Reset password

Change Password (1/3)
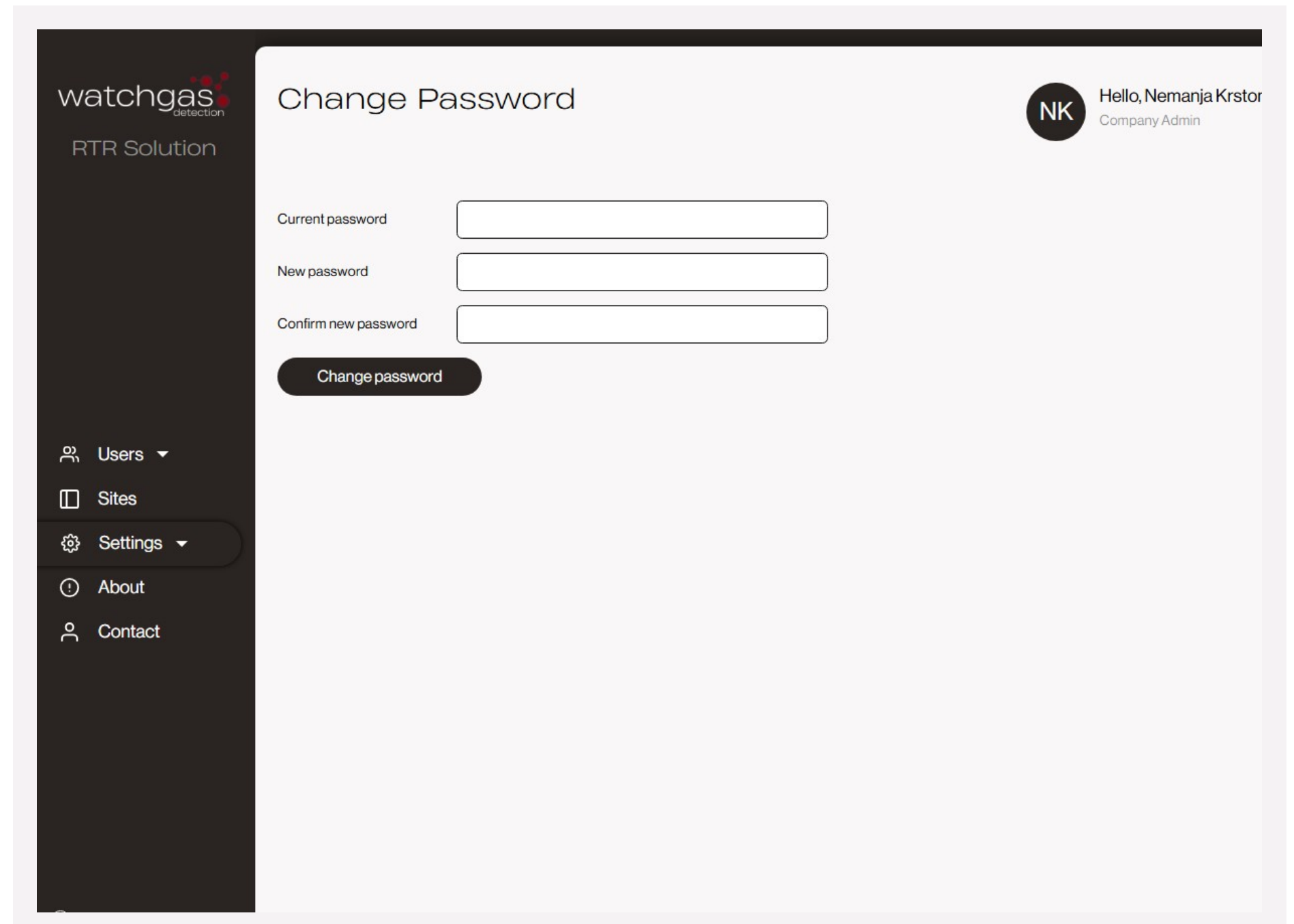
After your first login, you can change or reset your password.

1 Go to **Settings**

2 Click **My Details**

Change Password (2/3)

3 In **My Details**, find the **Change Password** option.

4 Click **Change Password** – this will open a new page.

Change Password (3/3)

5 Enter your current password.

6 Enter your new password.

7 Re-enter your new password to confirm.

8 Click "Done" to complete the process.

Reset password (1/2)

As an administrator, you have the ability to reset passwords for users who have forgotten their credentials or require a new password for security reasons.

To reset a user's password:

(1) Navigate to the **Users** section in the admin panel.

(2) Select **Software Users** from the list.

(3) Locate and click on the specific user's name to open their profile.

4 Search or Browse
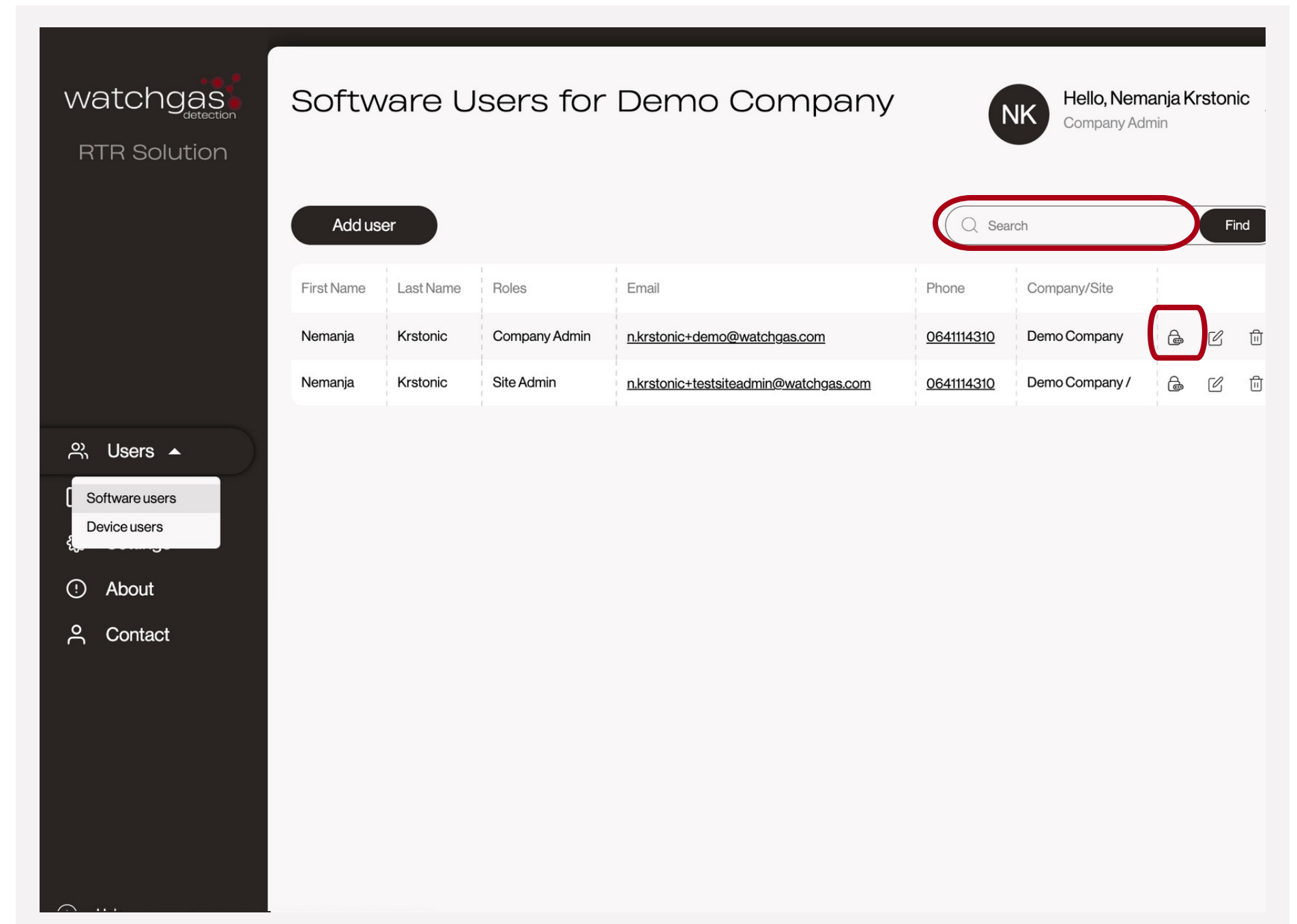
- Use the **search bar** to find the user by first name, last name, or email.
- Alternatively, scroll through the **user table** to locate them.

5 Initiate Password Reset

- Once you've found the user, click the **lock icon** next to their name.
- Confirm the password reset when prompted.

6 Password Delivery

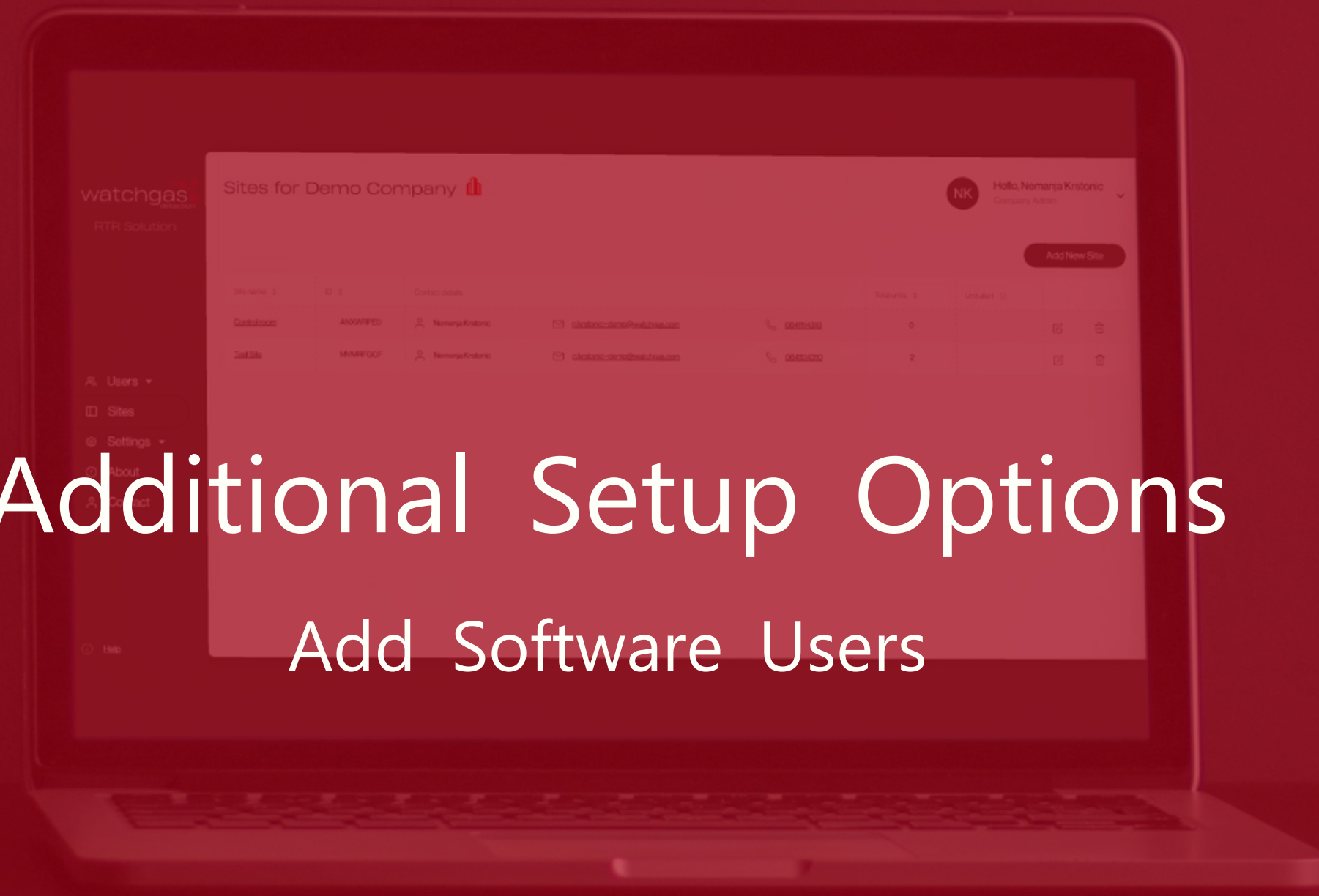- The user will automatically receive a **password reset email** with further instructions.

Additional Setup Options

Add Software Users

Add Software User (1/3)

You can add an **unlimited number of users** with different access roles.

To begin:

1 Go to **Users** → **Software Users**

2 Click **Add User** to create a new account

Note: User roles determine access to features and data visibility.

Add Software User (2/3)

This page shows you all registered users. You can edit delete and change user details from edit button on the right.

3 To add new user click **Add User**
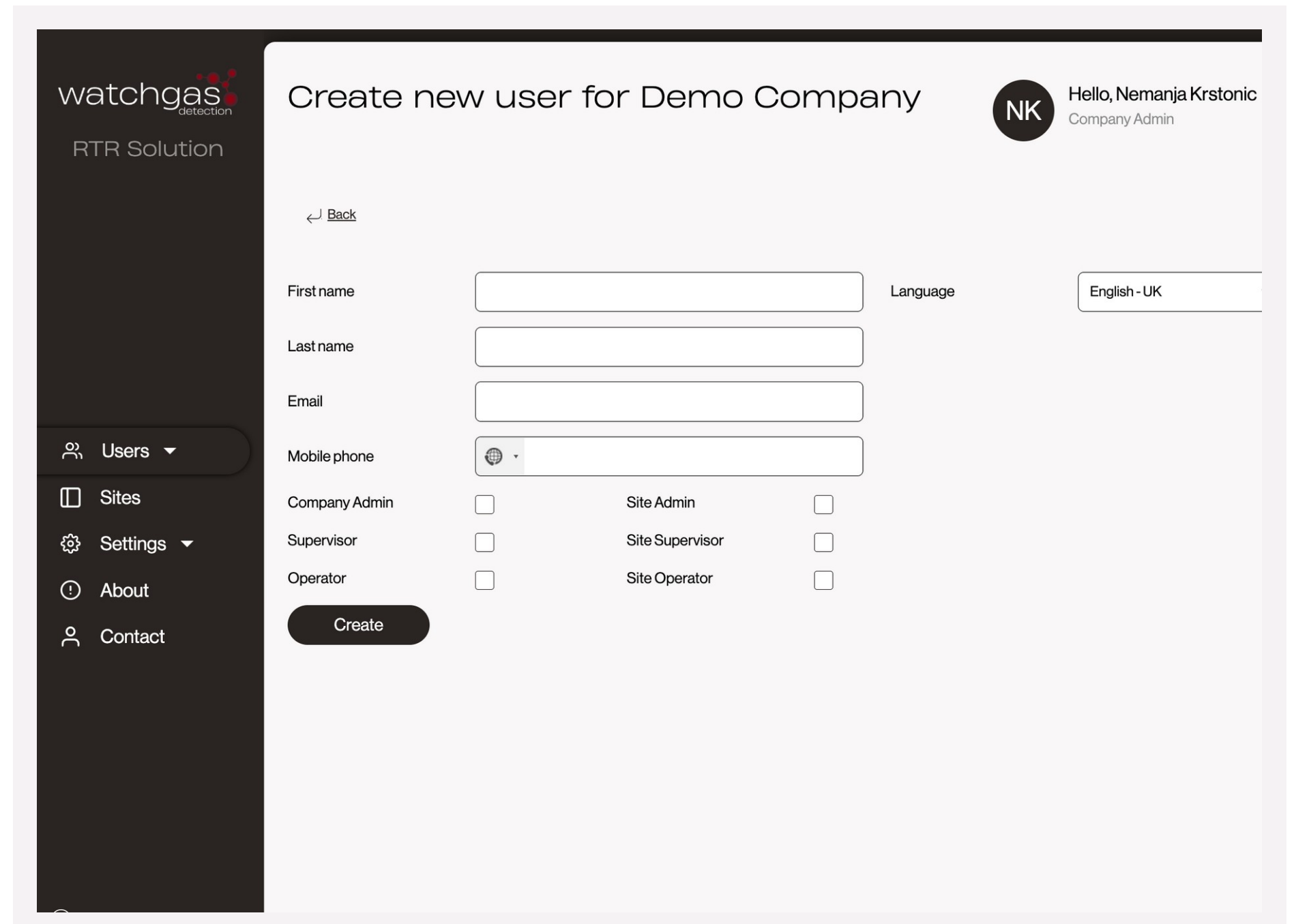
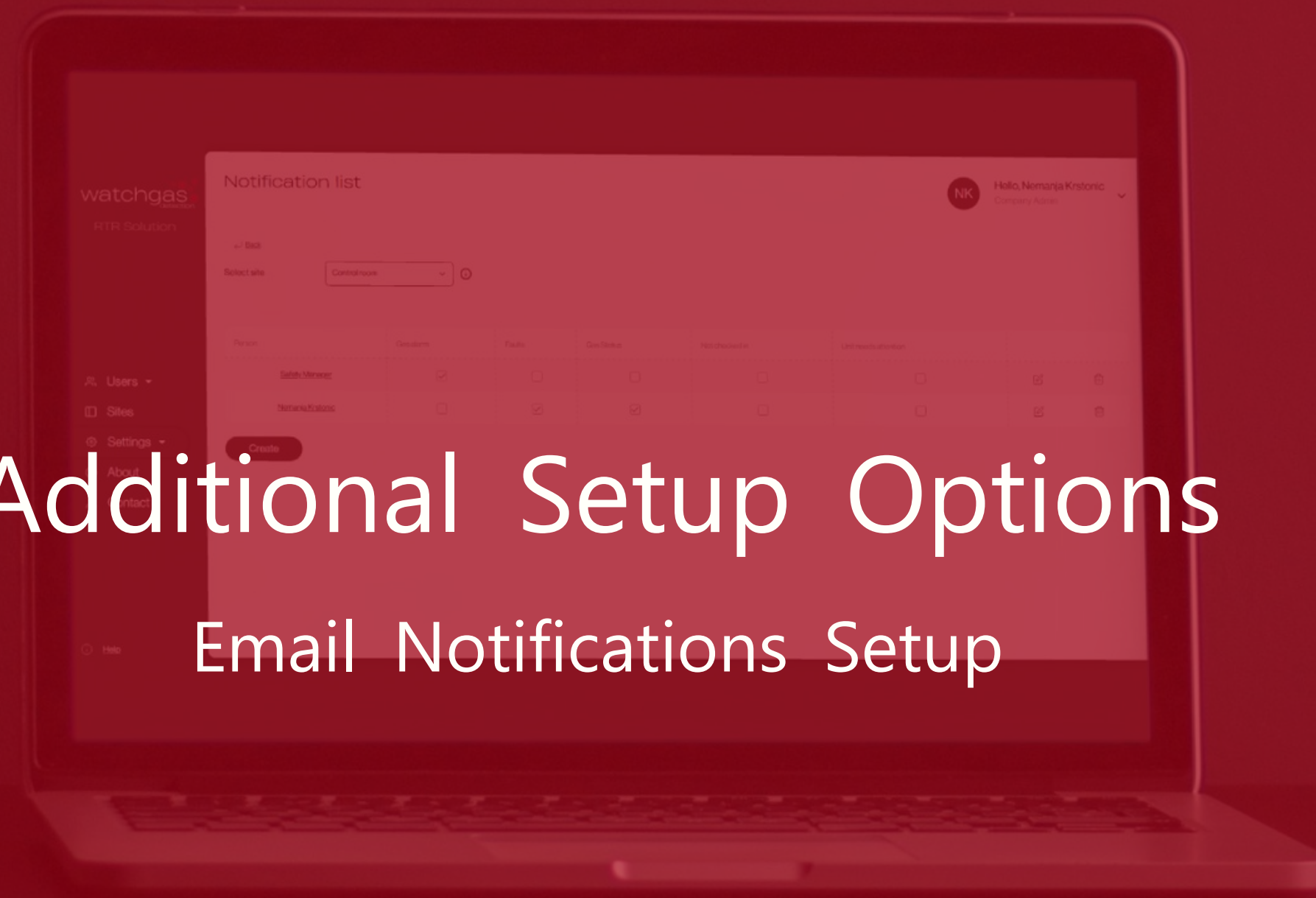To add a user, fill in the required **user details.**

Selecting Roles:

● **Company Admin - Has full access to all data across the company.**
(Can view and manage all sites)

● **Site Admin - Has full access to a single site only.**
(Can view and manage only the selected site)

- After selecting **Site Admin** as the role, a **dropdown menu** will appear.
- Use this dropdown to select the **specific site** the user should have access to.
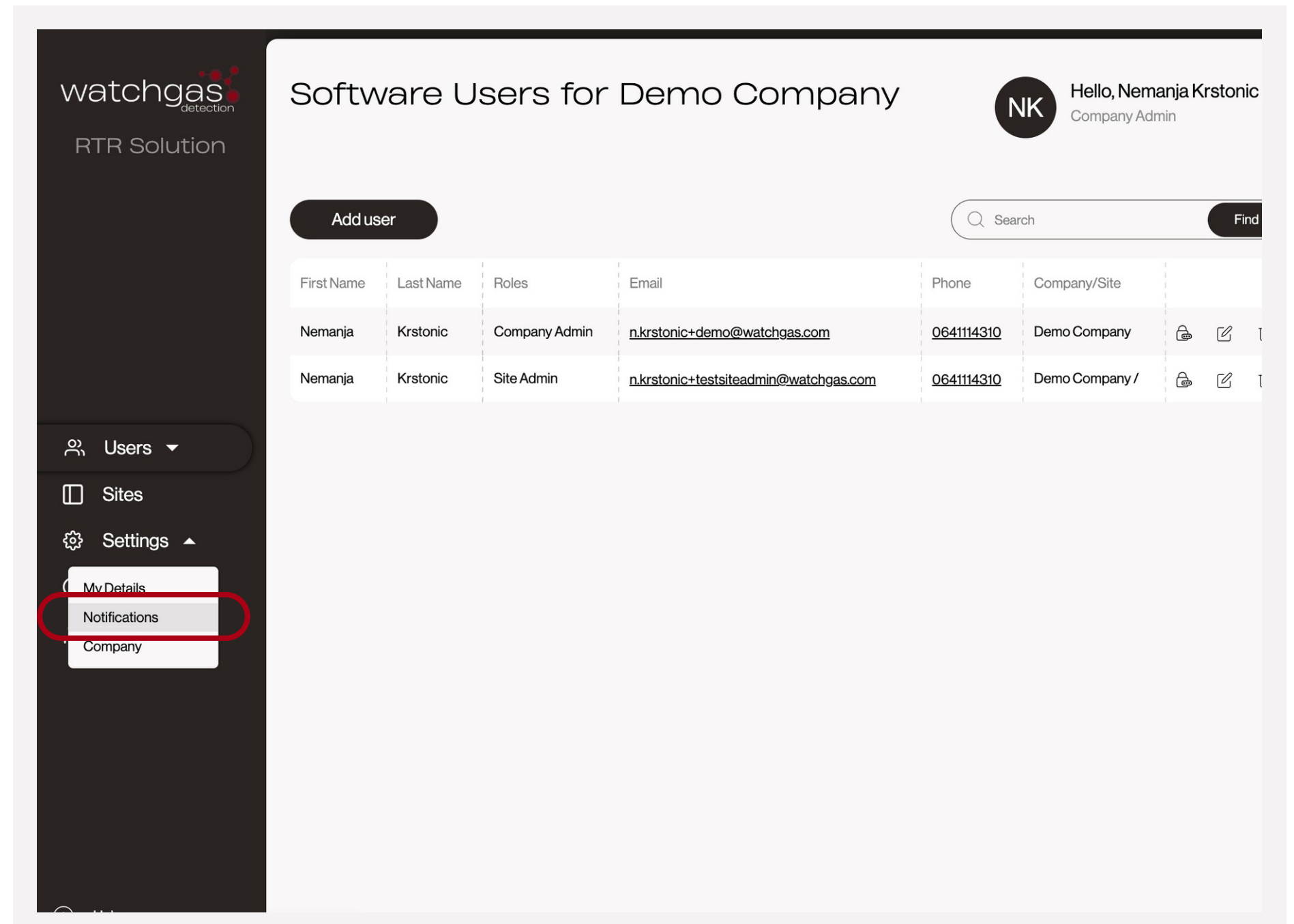
Additional Setup Options

Email Notifications Setup

Email notifications allow you to create **custom alerts** and assign **responsible personnel** to ensure timely responses.

Notification Types:

- Gas Alert
- Not Checked In
- Gas Status
- Faults
- Units Require Attention

(1) Go to **Settings** → **Notifications** to configure alerts.

Email Notification Setup (2/4)

Notifications must be configured separately for each site.

To start:

2 Select the site from the **dropdown menu.**

3 All previously created sites will be available in the list.

4 Choose the site where you want to set up notifications.

5 And click create.
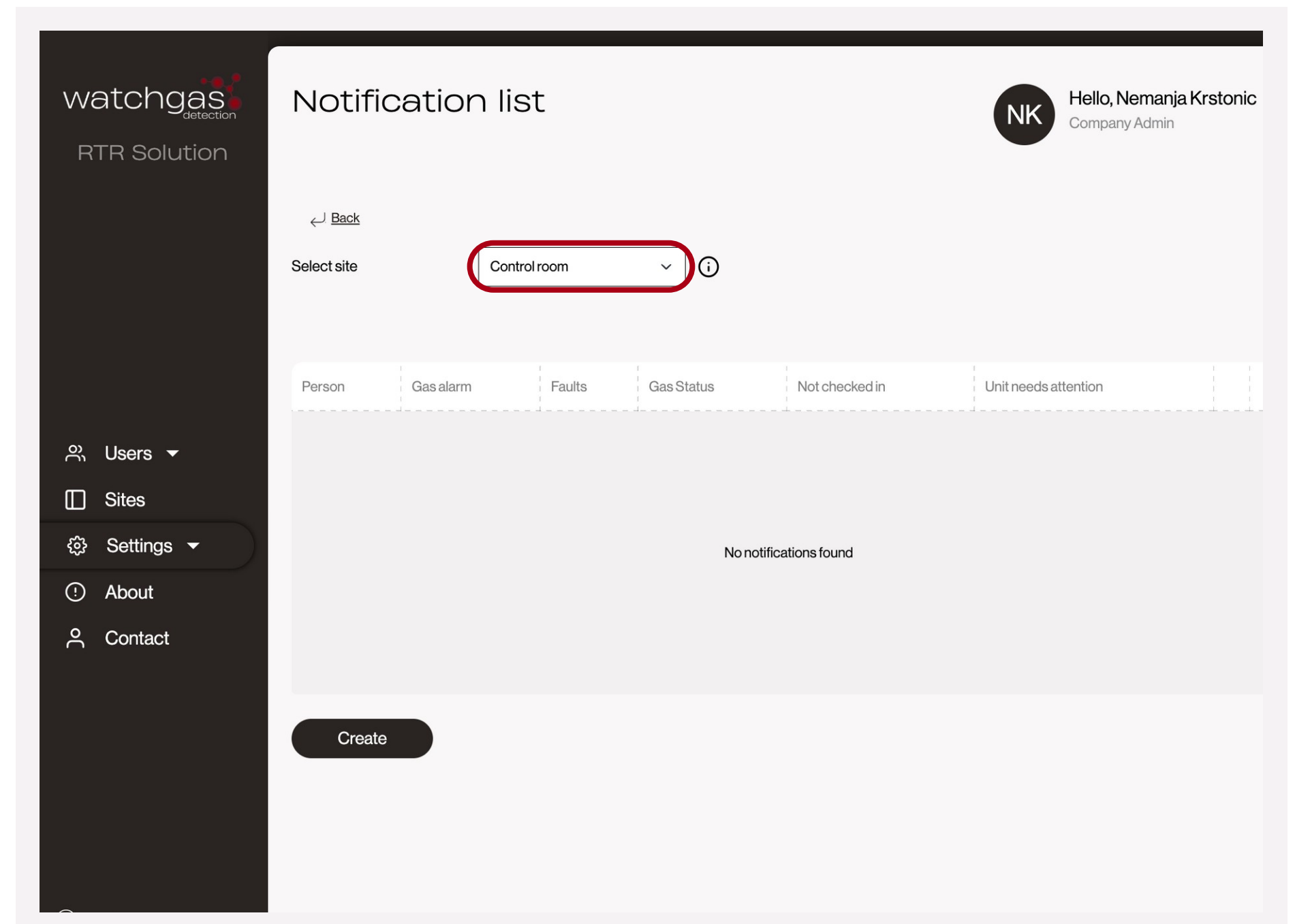
Emal Notification Setup (3/4)

6 Enter the **Name** and **Alert Email.**

7 Tick the boxes for the functions you want to receive alerts for.

8 Click **Save.**

Note: You can select multiple functions for a single user.

After saving, a new entry will appear in the table. You can **edit** or **delete** the user directly from this page.

Notes:

● To add more recipients, repeat the process.

● To add recipients for a different site, select the new site from the **dropdown menu first.**

Additional Setup Options

Star Rating Setup

Star Rating Setup (1/4)

The **Star Rating** feature helps you define attention levels for your WatchGas fleet.

To set it up:

① Go to **Sites**

② Select the site you want to configure

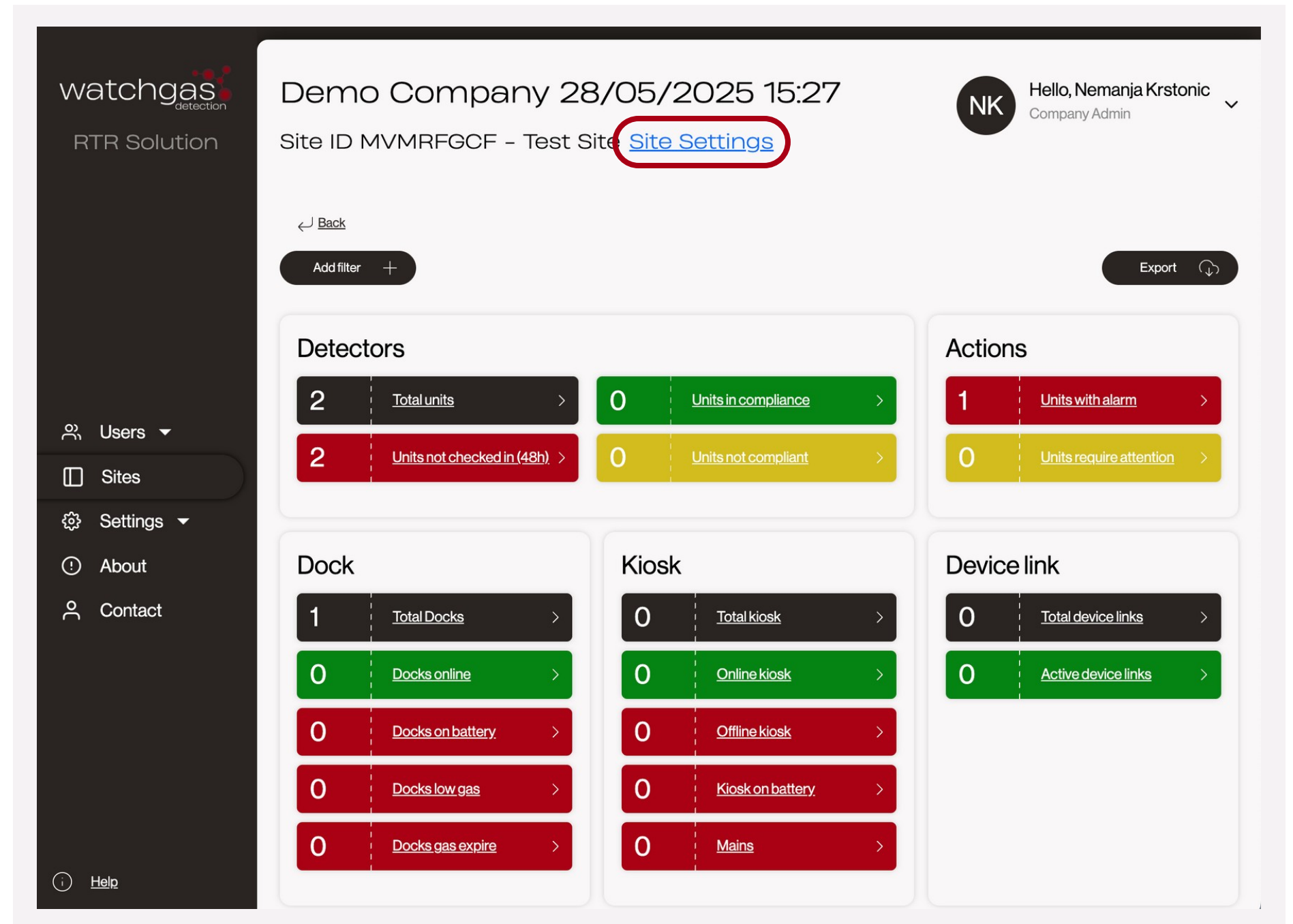**Note:** Star ratings must be set up **individually for each site.**

Star Rating Setup (2/4)

③ On your **Site Dashboard**, navigate to **Site Settings.**

This will open a new page where you can configure the **Star Rating.**
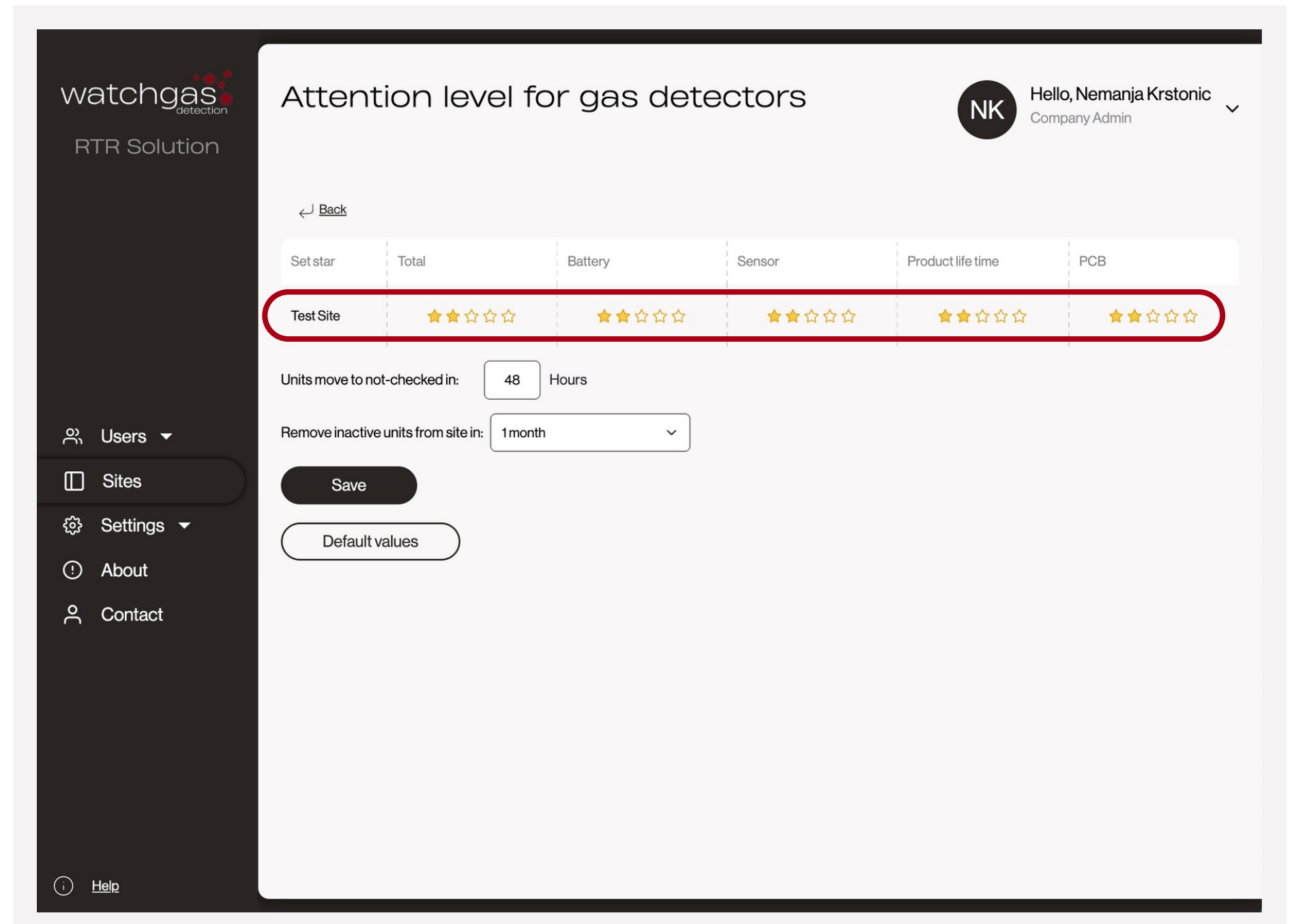
Star ratings can be configured individually for **each component.**

To start:

4   Click the number of stars you wish to assign to a component to lock in the rating.

5   Refer to the **manual** for detailed explanations of each star level.

6   Save changes.

Note: WatchGas recommends a **2-star rating** for each component as a baseline.

Star Rating Setup (4/4)

Once the star rating is configured:

- If any gas detector component **falls below** the selected rating, the unit will appear in the **"Units Require Attention"** section. (picture)

- It will **remain there** until the issue is resolved.

If **Email Notifications** are set up:
You'll also receive an **email alert** with details about the gas detector and the reason it requires attention.

RTR Key Features Overview

Compliance Monitoring

- Overview of all gas detectors across company and sites
- Status by **compliance, checked in/usage control** and **"require attention"**

Star Rating System

- Health score based on sensor health, age, battery, PCB
- Helps prioritize maintenance or replacement

Automated Email notifications

- Gas alerts, Faults, Require attention, gas status, units not checked in

Reporting

- Export logs for audits, compliance meetings, and planning

Flexible Deployment

- Cloud-based or on-premises installation
- Public API for integration with internal platforms
- No IT involvement to get started

Thank you!

watchgas
detection