



User Manual Record to Report Software RTR

RECORD-TO-REPORT-SOFTWARE-MAN-ENG-V1.0 05.12.2024

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1. Introduction

1.1 WatchGas SST RTR Web Reporting Software Description

The Record to Report (RTR) Web Reporting Software is designed to keep your operations compliant and safe while offering the most cost-efficient process improvement solution on the market.

This comprehensive tool:

- Supports fleet management;
- Monitors fleet status;
- Tracks gas alarms;
- Provides predictive service notifications;
- Sends email alerts;
- Maintains event logs;
- Manages unit assignments.

Additionally, it empowers safety managers with the SST Range compliance check function, ensuring all units are properly utilized and meet compliance standards.

Unlimited Sites, Detectors, and Users

A single WatchGas SST RTR Web Reporting Software licence unlocks unlimited possibilities, allowing you to establish multiple sites tailored to various use cases, including inventory tracking and customer rentals.



1.2 Infrastructure and Setup

After purchasing the licence for the WatchGas SST RTR Web Reporting Software, the RTR software enables the user to create dedicated Site pages and to link one or more WatchGas infrastructure products, which include SST Docks, Device Links, and Compliance Kiosks (collectively referred to as **readers**) to them.

When a site is created, the system generates a **unique ID** that serves as a reference for readers to establish a connection. The Unique Site ID shall be put in the infrastructure product to link with the software. For more information, refer to <u>section 3.2</u>.

<image>

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 Cract deals
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 Unitation
 Image of a Unique ID

 Sterane
 Image of a Unique ID
 Image of a Unique ID
 Image of a Unique ID

NOTE: each reader can only be connected to one Site at a time.

2. First Time Setup

2.1 Login

Once the user receives the login credentials for the WatchGas SST RTR Web Reporting Software license, go to <u>https://rtr-eu.watchgas.com</u> for the EU region, <u>https://rtr-us.watchgas.com</u> for the USA, or press the link in the email.

Watch	Watchgas Compliance App New User									
w	watchgas <info@watchgas.com> To: n.krstonic+testcompany@watchgas.com</info@watchgas.com>	c	← R	eply	≪ Rep	ly all	→ Forward Wed	⊗ □□ ··· 13/11/2024 22:13		
	Welcome!									
	You have been added to Watchgas Compliance software as a Company Admin									
	Your username is:n.krstonic+testcompany@watchgas.com Your password is: Ju33\$q?+YN									
	Please log in at Watchgas Site and change your password.									
	Regards, WatchGas Team									
	Septy Croward									

Copy the username and password credentials, paste them into the appropriate field, and press the **Log in** button.

watchgas	
Watchgas Data Portal Emal Intrafric-testompary@weidges.com	
Password	
Login	

2.2 Set Up Company Details

After logging in, the next step is to set up the Company's details. Navigate to **Settings** -> **Company** on the left side menu and fill in the necessary details.

NOTE: Make sure to select the Company's preferred language.

watchgas	RTR Solutior	ſ	NK	Hello, Nemanja Krstonic Company Admin, Site Admin
	Edit Co	mpany Details		
	ط <u>Back</u>			
	Name	Test Company)	
祭 Users 🝷	Address1)	
Sites	Address2)	
Settings -	Address3)	
 About 	Address4)	
은 Contact	Town]	
	PostCode)	
	State]	
	Country]	
ා Help	Language	English - UK ~		
	Save			

Changing the password is recommended for easier future access. This can be done by navigating to **Settings** -> **My Details**, selecting the option to change the password, and inputing a new one.

watchgas	RTR Solution			NK Hello, Nemanja Krstonic Company Admin, Site Admin
	← ^J Back			
	First name	Nemanja	Language	English - UK v
용 Users 👻	Last name	Krstonic]	
Sites	Email	n.krstonic+testcompany@watchgas.com)	
Settings -	Mobile phone	0641114310)	
④ About	Password	Change password 🔅		
은 Contact	Two-Factor Authentication	Disabled [Enable 🏟]		
.∩ Help	Update			

2.3 Creating Sites

To create a site, press the **Sites** option.

watchgas	
은 Users 🗸	
Sites	
Settings -	
① About	
은 Contact	

Now select the Add New Site option on the right side of the screen.

watchgas	RTR Solution	VS	Hello, Vladimir Sumina Company Admin, Site Admin	~
	Sites for Watchgas 🥼			
୍ଲ Users √	More filters +		Add New Site	
🖾 Sites				

This will open up the **Create Site Details** page, where the user can input their site information. This includes Site Name, Address 1-4, Town, Post Code, State, Country, and Time Zone.

NOTE: only the **Site Name field is required**, and all other fields are optional and can be filled out at a later time.

watchgas	RTR Solution	
	Create S	ite Details
	← Back to List	
	Site Name	
	Address1	
兴 Users ▼	Address2	
Sites	Address3	
 Settings → ① About 	Address4	
e Contact	Town	
	PostCode	
	State	
	Country	
	Time Zone	(UTC+01:00) Amsterdam, Berlin, Bern, Rome, Stockholm, Vienr 🗸
Helia	Save	

Press the Save option on the bottom of the screen to complete creating the Site.

The user now needs to assign a **Site Admin** to the newly created Site. This is done either by adding a new software user, or by selecting an already existing user.

watchgas	RTR Solution VS Hello, Vladimir Sumina Company Admin, Site Admin
	Create Site Admin User for Test_Test
	O Add new User
	O Select Existing User
୍ଲ Users 👻	
Sites	
Settings -	
 About 	
은 Contact	
(i) Help	

If using RTR for the first time, select the **Add new User** option to add a new user which will be assigned as the Site Admin.

watchgas	RTR Solution		VS	Hello, Vladimir Sumina Company Admin, Site Admin
	Create S	Bite Admin User for Tes	st_Test	
	Add new User			
	 Select Existing Use 	ər		
뽔 Users -	Firstname]	
🔲 Sites	Last name	First name is required		
② Settings -	Email	Last name is required		
 About 	Mobile phone	@ -)	
은 Contact	Use 2-factor login		J	
	Language	English - UK 🗸		
	Save			
i Help				

Press **save** to assign the Site Admin to the new Site. RTR will automatically send the login credentials to the Site Admin's registered email address.

3. Connecting Your Device Link, Compliance Kiosk, and SST Dock to the RTR Software

3.1 Installing the Mobile Application

To connect the device to the RTR software, the **WatchGas Device Link Application** is required. The app can be downloaded from <u>Google Play</u> and the <u>App Store</u>, or by scanning the QR codes below with your mobile device.





3.2 How to Connect the Device Link, Compliance Kiosk, and SST Dock to the RTR Software

• Open the **WatchGas Device Link Application** on the mobile device, Compliance Kiosk, or SST Dock using the "service" login password.



• Select the **Connectivity** option in the Menu.



- Add the **Company Name** and **Station Name**. Note that the Station Name will be displayed as such in the RTR and this helps users manage multiple Stations on the Site.
- Turn on the **Software Activation** toggle.
- Make sure that the URL is set to <u>https://rtr-eu.watchgas.com</u>, or <u>https://rtr-us.watchgas.com</u>, depending on the user's location.
- Log into the RTR website with the user's login credentials <u>https://rtr-eu.watchgas.com</u> for EU, or <u>https://rtr-us.watchgas.com</u> for USA.
- Press the **Sites** option on the left side of the screen and find the unique **Site ID** created in the First Time Setup section.
- Copy this Site ID and paste it into the Site ID field in the WatchGas Device Link Application.
- Press Save.
- Look for the Connected green banner on the bottom of the WatchGas Device Link Application that indicates that the device link, Compliance Kiosk, or SST Dock are successfully connected to the RTR Software.



- Repeat this process for each device that needs to be connected to the RTR Software.
- **NOTE:** multiple different device links, Compliance Kiosks, and SST Docks can be connected to a single site.

4. RTR Menu Overview

4.1 Users

Press the **Users tab** in the RTR Software Menu, and a pop-up menu will appear to provide two options: **Software users** and **Device users**.

- Software Users these are the users that have access to the RTR.
- Device Users users that are assigned to specific monitors. They don't have access to the RTR.

4.2 Sites

Press the Sites tab to see the complete list of all the sites created for the user's Company.

4.3 Settings

Press the **Settings tab**, and a pop-up will appear, providing three options: **My Details, Notifications**, and **Company**.

- **My Details** allows to set up and update the user's basic account and personal information. This includes First Name, Last Name, Email, Mobile phone, as well as options to change the Password, enable or disable Two-Factor Authentication, and to change the Language.
- **Notifications** has the complete Notification List for all of the user's Sites. Select the appropriate Site from the drop-down menu to see the list of users and the notifications that are set for them. The notifications include: Gas Alarm, Faults, Gas Status, Not Checked In, and Unit Needs Attention. This is where each user's Notification Details can be edited, and also allows for a user to be deleted, and for a new user to be created.
- In **Company,** users can edit the Company Details. These include Site Name, Address 1-4, Town, Post Code, State, Country, and Language.

4.4 About

Short explanation about what the Watchgas Data Portal is.

4.5 Contact

WatchGas contact information.

5. Users

There are two types of Users: Software Users and Device Users.

Software Users are individuals that have access to the RTR software, while **Device Users** are those assigned to specific monitors.

NOTE: Device users don't have access to the RTR Software.

5.1 Software Users

This is where all the RTR Software Users for the Company are listed, as well as their First and Last Name, their assigned Role, their Email address, Phone number, and the Company and Site they are assigned to.

5.2 Adding a New Software User

To add a new user, press the **Add New User button**. Fill in all of the required information and select the user's Company Role. Finally, press the **Create button** to create and add the user.

NOTE: when assigining roles, be mindful that the level of control needs to match the user's individual needs.

watchgas	RTR Soluti	on				NK	Hello, Nema Company Admir	nja Krstonic	,
Software Users for Test Company									
	Add New U	lser	Search	Find					
& Users ▼	FirstName	LastName	Roles	Email		Phone	Company/Site		
D Sites	Nemanja	Krstonic	Company Admin.Site Admin	n.krstonic+testcomp	any@watchgas.com	0641114310	Test Company /	b C	Ū
🐵 Settings -									
① About									
은 Contact									
(i) Help									
	RTR Soluti	on					Hello Nem	ania Krstonic	
						NF	Company Adm	in,Site Admin	~
	Create	e new	user for Te	est Comp	bany				
	ے Back								
		_				_			
	Firstname				Language	Engl	ish - UK	<u> </u>	
≪ Users ▼	Lastname								
∐ Sites	Email								
	Mobile phone	@ -							
① About	Company Admin		Site Admin						
은 Contact	Supervisor		Site Supervisor						
	Operator		Site Operator						
	Create								

5.3 RTR Company Roles

There are six company roles that can be assigned to a user. These are: **Company Admin**, **Supervisor**, **Operator**, **Site Admin**, **Site Supervisor**, and **Site Operator**.

- **Company Admin** every company needs to have at least one Company Admin. The Company Admin can do anything on the system relating to the Company and sites. They create and edit Sites and add/ remove other Company users to the system.
- **Supervisor** the Supervisor is able to access and edit any data related to the Company for any Site of that Company. They are not able to create or edit other users.
- **Operator** read-only user. Operators won't be able to see some options.
- Site Admin the Site Admin can create other Site-level users. A Site Admin only has access to one Site of a single Company.
- **Site Supervisor** the Site Supervisor can only access and configure data for their assigned Site. They can't create or edit other users.
- Site Operator read-only to sites they are assigned to.

5.4 Edit Users

On the right side from every user, there is the option to reset the user's password, change the user's details and role, or to delete that user.

watchgas	RTR Solution Hello, Nemanja Krstonic Company Admin Site Admin							
	Softv	vare Us	sers for Test	Company				
	Add New		Search	Find				
শ Users ▾	FirstName	LastName	Roles	Email	Phone	Company/Site		
Sites	Nemanja	Krstonic	Company Admin,Site Admin	n.krstonic+testcompany@watchgas.com	0641114310	Test Company /	é ľ Ó	
☺ Settings ◄								
① About								
은 Contact								
(i) Help								

5.5 Device Users

To view and manage device users, navigate to **Users** -> **Device Users** from the left-hand menu. This page displays the information about the workers that are assigned to detectors.

WatchGas detectors allow for the assignment of a detector to a specific user (User ID), who will use it in the field, as well as the assignment of a Site ID. This information is stored directly in the detector.

When a detector is connected to the RTR software, it then automatically extracts the User ID and Site ID from the detector. This information is securely stored, enabling quick search and providing an overview of all device users across all company Sites.

In addition, RTR allows users to add further details about each device user, such as their full name, email address, and phone number. This allows for quick access and retrieval of the necessary information about any worker connected to a Site. To expand device user information, refer to the **Detector Information 6.7** - **User** section.

watchgas	RTR Solution	ers for c	ompany: Test (Compa	NK Hel Corr	lo, Nemanja Krstonic pany Admin.Site Admin
	Namo	Phone	Email	User ID	Device serial number	Check in on station
	Nemanja Krstonic	0641114310	n.krstonic@watchgas.com	Nemanja	5741380279	Dock no 2 - high risk area
央 Users ◄						
Sites						
Settings •						
① About						
은 Contact						
(i) Help						

6. Sites

6.1 Site Overview

Navigate to **Sites** in the left-hand menu. This page provides an overview of all the Sites created under the user's Company. Each Site displays its ID, contact details, and options to edit or delete the Site.

watchgas	RTR Soluti	RTR Solution							
	Sites f	or Test							
	More filters	•				Add New S	<u>iite</u>		
유 Users -	Site name	ID	Contact details			Unitalert 💿			
Sites	New site 3	NYHQHYE1	O Nemanja Krstonic	nkrstonic+testcompany@watchgas.com	& <u>0641114310</u>		Ľ	Û	
Settings -	Lligh Risk Area	RJLSSCD1	🔗 Nemanja Krstonic	nkrstonic+testcompany@watchgas.com	& <u>0641114310</u>		Ľ	Û	
 About 	Main Site	KXEBNYD1	🐣 Nemanja Krstonic	nkrstonic+testcompany@watchgas.com	& <u>0641114310</u>		Ľ	٢	
은 Contact	Test Site	QZCZPDDC	A Nemanja Krstonic	nkrstonic+testcompany@watchpas.com	€ _⊃ <u>0641114310</u>		Ľ	٢	
· Helo									

6.2 Edit Site Details

Press the Edit icon to change the Site's details.

watchgas	RTR Soluti	on	Hello, Nemanja Krstonic Company Admin.Site Admin			
	Sites f					
0) Illiana —	More filters		. Communita			Add New Site
Sites	Site name	ID NYMONYE1	Contact details		0.00000000	Unit silert ()
@ Settings ▼	High Dick Area	BUSSON	Nemanja Kastania			
① About	Main Site	KXEBNYD1	Nemania Krstonic	nkrstonic+testcompany®watchgas.com	C 0641114310	
A Contact	Test Site	QZCZPDDC	A Nemanja Kretonic	nkrstonic+testcompanys®watchpas.com	G <u>0641114310</u>	e ê
						V
() Help						

NOTE: Ensure that the correct time zone is selected for each Site. It is important that each Site is set to the appropriate time zone for accurate data and reporting insite the RTR Software.

- 4	Edit Site I	Details	
watchgas	← ¹ Back lo Lisi		
	SiteName	New site 3	
	Address1		
	Address2		
≗ Users ◄	Address3		
Sites	Address4		
 ⊗ Settings ▼ ① About 	Town		
Contact	PostCode		
	State		
	Country		
	Time Zone	(UTC+01:00) Amsterdam, Berlin, Bern, Rome, Stockholm, Vienn: 👻	
	Save		

Press the Save button, and on the next page, there's the option to change the site administrator.

This can be done either by selecting an existing administrator from the dropdown menu, or by adding a new one. Refer to <u>Adding a New Software User</u> section.

watchgas	RTR Solution	NK	Hello, Nemanja Krstonic Company Admin, Site Admin	~
	Edit Site Admin User for New site 3			
	Add new User			
	Select Existing User			
유 Users -	Select Usor Nemanja Krstonic ~			
Sites	Save			
Settings -				
① About				
今 Contact				
Help				

6.3 Creating Multiple Sites

Navigate to the Sites tab. Here is the complete list of all the Sites created for the Company. To create a new Site, repeat the steps from the <u>Creating Sites section</u>.

Each Site has its own **unique Site ID** that will be generated and shared with the user once the Site has been created.

NOTE: Every Site can have multiple Site Admins, and one Site Admin can be assigned to multiple Sites.

6.4 Site Dashboard

The Site dashboard is divided into several sections, with each section offering valuable insights into the status and performance of the device fleet.

The dashboard provides an overview of the units, including their current status, alarm events, and maintenance needs.

Units will appear on the dashboard automatically when they are tapped with any of the connected readers: the **WatchGas Device Link Application** on the mobile device, the **Compliance Kiosk**, and the **SST Dock**.

This real-time data allows for easy monitoring and management of the user's fleet, ensuring that all units are tracked, and any issues or alerts can be promptly addressed.

	RTR Solution	Hello, Nemanja Krstonic Company Admin Site Admin									
	Test Company 20/11/2024 12:46										
Watchgas											
	O Totalunits O Units in compliance	Actions O Units with alarm									
祭 Users ◄	0 Units not checked in > 0 Units not compliant >	O Units require attention >									
Sites											
Settings •	Dock Kiosk	Device link									
O About	0 Total Docks > 0 Total kiosk >	0 Total device links >									
은 Contact	0 Docks online > 0 Online klosk >	O Active device links >									

6.5 Detectors Dashboard

The Detectors Dashboard provides an overview of the user's detectors and their state.

- Total units total number of monitor units connected to the Site, regardless of their state.
- Units not checked in number of units that haven't been tapped on the current day.
- Units in compliance number of compliant units that have been tapped on the current day.
- Units not compliant number of non-compliant units that have been tapped on the current day.

When a unit is tapped via the WatchGas Device Link Application, Compliance Kiosk, or SST Dock, it will then show up either under Units in compliance, or under Units not compliant.

By default, a unit will move to **Units not checked in** if it hasn't been tapped in the last 24 hours.

To change this, go to **Site Settings**, select the **gas detector auto sign out** option and input the desired number of hours.

watchgas	RTR Solut	tion			VS Hello	o, Vladimir Sumina any Admin.Site Admin					
	Attention level for gas detectors										
ి. Users ▾	Setstar	Total	Battery	Sensor	Product life time	PCB					
□ Sites	Test	☆☆☆☆☆	ሰሰሰሰ	☆☆☆☆☆	☆☆☆☆☆	***					
Settings •	Gas detect	or auto sign out: 0 Hours									
 About 	Save										
은 Contact	Default va	alue									
(i) Help											

NOTE: If a unit or reader is not used for 30 days, it will be automatically removed from the Site.

6.6 Detectors Actions

Units With Alarm - All units that have recorded an alarm.

This section displays the total number of detectors that have triggered alarms. Whenever a detector is checked using a WatchGas reader (the Device Link, Dock, or Kiosk), the data is automatically synchronized with the system.

	RTR Solution	Hello, Nemanja Krstonic Company, Admini Site, Admin									
	Test Company 20/11/2024 13:31										
watchgas	Site ID KXEBNYDI - Main Site <u>Site Settings</u>	Excort ①									
ং Users ▼	Detectors 1 Totalunits 0 Units in compliance	Actions 1 Usits with altern > 0 Units require attention >									
Sites											
Settings -	Dock Kiosk	Device link									
③ About	0 Total Docks > 0 Total kiosk	> 1 Total device links >									
A Contact	0 Docks.online > 0 Online.klosk	> Active.device.links >									

To get more details, press the units with the alarm button. This will open up a page with more information regarding the units with alarm.

watchgas	RTR Solution							lello, Nema ompany Admi	a nja Krsto n,Site Admin	nic V		
	Units with alarm on site: Main Site											
	← Back								View Ar	chive		
্র Users ▼	Check in on station	User	Туре	Serial no	Last check in	Compliance	Alarm 🔘	Health	Events	Data Logs		
Sites	Break room	Sergey.wha >	SST1-1004 (CO)	574138665	20/11/2024	Compliant	\bigcirc	<u>View</u> >	<u>View</u> >			
Settings -							$\mathbf{\vee}$					
① About												
ి Contact												
() Help												

Clicking on the exclamation mark provides more detailed information about the alarm event in question.

	DTD Solution	Confirm Alarm archival								
watchgas		GAS	Time	Duration	Туре	Peak	NK	Hello, Nema Company Adm	anja Krstor in Site Admin	nic 🗸
	Units wit	co :	20/11/2024 13:31	4 500	Low	23 ppm				
	ب Back				6	Confirm Cancel			View Are	zhive
Sites	Break room	Sergey.wha	SST1-1004 (CO)	574138665	20	0/11/2024	Compliant	View >	<u>View</u> >	
Settings •										
① About										
은 Contact										

This section provides details about the most recent alarm, including the gas type, time of occurrence, duration, alarm type, and peak levels detected for the selected gas detector.

To acknowledge the alarm, press **Confirm**. This action will remove the alarm from the Units with Alarm list.

NOTE: The complete history of all detected alarms for the Site can always be accessed by pressing the **Archive** button.

watchgas	RTR Solution						NK	Hello, N Company	lemanja Krs / Admin,Site Adr	tonic ^{min}		
	Units with	Units with alarm on site: Main Site										
	ب Back									w Archive		
은 Users 🕶	Check in on station	User	Туре	Serial no	Last check in	Compliance	Alarm ()	Health	Events	Data Logs		
Sites	Empty											
Settings •												
① About												
은 Contact												
. Help												

The **Alarm archive list** section contains all the historical alarm data for the Site, allowing users to review past events in detail.

watchgas	RTR Soluti	on			Hello, Compa	Nemanja Krstor	nic 🗸				
	Alarm archive list										
	← Dack										
祭 Users -	Location	User	Device	GAS	Time	Duration	Alarm Type	Peak			
Sites	Break room	Sergey wha	SST1-1004 (CO) sn 574138665	со	20/11/2024 13:31:06	4 sec	Low	23 ppm			
֎ Settings ◄	Break room	Sergey wha	SST1-1004 (CO) on 574138665	со	08/11/2024 16:33:48	3 sec	Low	22 ppm			
④ About											
은 Contact											
. Heip											

Units Require Attention - Units that require some kind of attention.

A unit will be moved to Units Requiring Attention based on the following rules:

1. Faults:

- **Overrange** Indicates that there is an overrange alarm.
- **Underrange** Indicates that there is an underranged alarm.
- Calibration fault Indicates that there is a calibration fault.
- Configuration fault Indicates that there is a unit configuration fault.
- Self-test fault Indicates that there is a self-test fault.
- **Bump fault** Indicates that there is a bump test fault.

2. Star Rating - Indicates that the unit's star rating is lower than the rating set for the site. **NOTE:** the star rating system is explained in the <u>Site Settings section</u>.

3. Bump or Calibration Expired - Indicates that the bump or calibration test has expired.

6.7 Detector Information

Opening any tile from the Detectors Dashboard shows more details about those detectors. In each detectors details page, you can see the following information:

- Check in on station
- User
- Type
- Serial number
- Last check in
- Compliance
- Alarm
- Events
- Data logs
- Delete button

watchgas	RTR Solution					NK	Hello, Nemanja Krs Company Admin, Site Ad	stonic min 🖌
	All Units بالقطة	on site: Main Sit	-					
⊛ Users -	Check in on station	User Type	Serial no	Last check in	Compliance	Alarm 📀	Health Events E	Nata Logs
Sites	Break room	Sargay.wha > 😽 SST1-1004 (CO)	574138665	20/11/2024	Compliant		<u>View</u> > <u>View</u> >	Ô
Settings -								
이 About 옷 Contact								
(i) Help								

Check In On Station

This refers to the reader's "Station name". Refer to the Connecting Device Link, Kiosk and DOCK to the RTR Software section on how to identify the location the unit was checked in.

User

The user refers to the User ID RTR received directly from the Unit. You can expand this information by clicking on the **User ID**.

watchgas	RTR Solution	n				NK	Hello, Compar	Nemanja Krstonic ny Admin,Site Admin	÷
	All Units	s on site: Main Si	te						
	← ^J Back								
은 Users -	Check in on station	User Type	Serialno	Last check in	Compliance	Alarm 💿	Health	Events Data Logs	
Sites	Break room	Sergey.wha > SST14004 (CO)	574138665	20/11/2024	Compliant		<u>View</u> >	<u>View</u> >	Ô
Settings -									
① About									
은 Contact									
⊕ Holp									

Doing this will open a new page.

watchgas	RTR Solution		NK	Hello, Nemanja Krstonic Company Admin Site Admin
	User of L	Init: 574138665	•	
	ب Back			
ని Users -	Name			
Sites	User ID	Sergey		
Settings •	Check in on station	Break room		
⑦ About	Device serial number	574138665		
은 Contact	Phone	• ·		
	Email			
	Save	Delete user		
Help				

This is where users can fill in details and expand the RTR database with the worker's information.

Once saved this information will be always available in the RTR database.

Туре

Shows the type of SST line product and the gas information.

Serial number

The unique identifier serial number of the unit.

Last check in

The last check in date and time for that unit on that station.

Compliance

The Compliance status of the unit. This is where users can see multiple different labels to help identify the status of the unit. These statuses include:

- Compliant All good.
- Battery voltage not ok Indicates that the battery voltage is not okay.
- Battery not charged Indicates that the battery is not charged.
- Calibration expired Indicates that the Calibration is expired.
- Bump Bump expired Indicates that the bump has expired.
- Calibration failed Indicates that the calibration has failed.
- Bump failed Indicates that the bump has failed.
- Self-test failed Indicates that the self-test has failed.

Alarm

A visual indicator that an alarm has occurred. Can be archived.

Health

The health of different components and the bump and calibration expiry countdown.

Event logs

Automatic display of event logs for each unit individually. Each time detector is scanned the event logs are automatically uploaded to RTR.

Data logs

Data logs from units. Data logs needs to be extracted from the unit. Once extracted they will be automatically be uploaded to RTR. Applicable for the SST4.

6.8 Site Settings

Site Settings can be accessed individually for each Site and allow the user to configure rules specific to that site.

There are two key configurations that to edit here. These are: Star Rating and Auto detectors sign out options.

Auto Detectors Sign Out

This feature allows users to control the active units on the Site. If this checkbox is unselected, auto-sign out will be set to the default of 24h. By selecting this option, the user can set desired time to checkout units.

RTR Solution			NK Hello, N. Company.	emanja Krstonic Admin,Site Admin
Attention level for	r gas detecto	rs	_	
Set star Total	Battery	Sensor	Product life time	РСВ
MainSite 合合合合	***	***	습 습습습	습습습습습
Gas detector auto sign out: 8 Hours				
Save				
Default value				
	RTR Solution Attention level for e lac Betal Mension Case detector auto sign out Default value	RTR Solution Attention level for gas detector c ³ Bas Series Casterror auto sign out a trans Series Default value	Attention level for gas detectors دیالته دیالته نوالته نوالته <th>RTR Solution Level for gas detectors eJaa عند عند عند عند عند عند عند عند عند عند عند عند عند عند عند عند عند عند عند عند عند عند عند عند عند عند عند</th>	RTR Solution Level for gas detectors eJaa عند عند عند عند عند عند عند عند عند عند عند عند عند عند عند عند عند عند عند عند عند عند عند عند عند عند عند

For example - the Gas detector auto sign out is set to 8 hours. When the unit is tapped it will appear active, either in the "Units in compliance" or the "Units not compliant" section.

Eight hours after the tap they will be moved to the "Units not checked in" section.

Star Rating

The Star Rating feature allows the user to set the desired level of "attention" for units.

Each unit's star rating is calculated based on various factors, where 5 indicates optimal performance and 0 means the unit is not functioning, including:

- Battery The health of the battery.
- Sensor The health of the sensor, displayed in stars.
- Product Lifetime (Age) The health of the product based on its age.
- PCB The health of the product based on the PCB (Printed Circuit Board) version.
- Total The average health of all components, displayed as an overall star rating.



If a connected unit has a star rating lower than the threshold set in the RTR system, that unit will automatically be moved to the **Units Requiring Attention** section.

	RTR Solution	Hello, Nemanja Krstonic Company Admin Sile Admin
	Test Company 26/11/2024 18:02	-
watchgas	SITE ID NYHOHYE1 - New site 3 Site Settings	
	د المحمد معالم المحم	Excert 🕞
	Detectors	Actions
	1 Totalunits > 0 Units incompliance >	O Units.with.alarm >
≈ Users •	0 Units not checked in > 1 Units not compliant >	1 Units require attention >
Sites		
Settings •	Dock Kiosk	Device link
① About	O Total Docks > O Total kiosk >	O Total device links
은 Contact	0 Docksonline > 0 Online.kiosk >	O Active device links
	0 Docks on battery: > 0 Ottline kiosk >	

Press the **Units require attention** button to get more details, and the **Health View** option to check the individual detectors health.



The **Export button** can be found in varous tables in RTR. Press to generate a PDF with these tables and have it sent to the user's email.

SST1 Star Rating

This is how the Battery Left % corresponds to the Number of Stars for the star rating:

Battery Left %	Number of Stars
>50%	5
>20%	4.5
> 15%	3
> 10%	1
< 10%	0

SST4 Star Rating

This is how the **Battery Charges** corresponds to the Number of Stars for the star rating:

Battery Charges	Number of Stars
Less than 600	5
Less than 700	4
Less than 750	3
Less than 800	2
More than 800	1

Product Lifetime (Age) Star Rating

The Product Lifetime (Age) is calculated based on the unit's age since it was first activated. This metric helps determine the overall health of the unit, with older units potentially receiving a lower star rating.

Product Lifetime (Age)	Number of Stars
Less than 2 years	5
2-3 years	4.5
3-4 years	4
More than 4 years	3.5

Product Lifetime (Age) Star Rating

The Product Lifetime (Age) is calculated based on the unit's age since it was first activated. This metric helps determine the overall health of the unit, with older units potentially receiving a lower star rating.

Product Lifetime (Age)	Number of Stars
Less than 2 years	5
2-3 years	4.5
3-4 years	4
More than 4 years	3.5

Sensor Star Rating

This is how the **Counts/ppm Calibration as Percentage** corresponds to the Number of Stars for the star rating:

Counts/ppm Calibration as Percentage	Number of Stars
More than 60%	5
More than 55%	4
More than 50%	3
More than 45%	2
More than 40%	1
Less than 40%	0

PCB Star Rating

The PCB (Printed Circuit Board) Star Rating is controlled by WatchGas based on serial numbers:

- 4 STAR The PCB is an updated version, and the unit will continue to function properly.
- **2 STAR** The PCB is an older version, which may not be supported for much longer.
- **OSTAR** The PCB is known to be defective (e.g., subject to a recall), and the unit should be replaced.

NOTE: The suggested star rating to be set in RTR for each component is 2 stars. This covers good performance. If there are stricter requirements, the user can set the star rating to 3 stars for more stringent standards.

NOTE: Each Site will have its own star rating, and the user will need to set a separate star rating for each Site based on its specific requirements.

6.9 Docks

- Total Docks The total number of docks (bump stations) connected to the user's Site.
- **Dock Online** The number of docks that are currently online and connected to the Site, actively communicating with the network.
- **Docks on Battery** The number of docks that are operating on internal battery power, instead of being plugged into an external electrical source.
- **Dock Low Gas** The number of docks that are indicating low gas levels, meaning the gas cylinders used for calibration or testing are running low. **NOTE:** the Gas warning set point is set on the SST Dock.
- **Dock Gas Expired** The number of docks where the gas supply has expired, indicating that the calibration gas used for bump testing or calibration is no longer valid.

Watchgas	Watchgas						
Total Docks or ↩ Back	n site: Wa	atchGas DXB					
Station Name	Туре	Last Response	Connection	Power	Gas Level	Gas Expire Date	Delete
MA Dock	Dock	05/12/2024	Online	Mains		30/06/2025 30/11/2024	Ē

6.10 Kiosks

- Total Kiosks The total number of Compliance Kiosks connected to the user's Site.
- Kiosks Online The number of Compliance Kiosks that are currently online and actively communicating with the Site.
- Offline Kiosk The number of Compliance Kiosks that are currently offline or not connected to the Site.
- Kiosks on Battery The number of Compliance Kiosks that are operating on internal battery power, instead of being plugged into an external electrical source.
- Mains Indicates whether the Compliance Kiosks are connected to the main power supply.

6.11 Device Links

- Total Device Link The total number of WatchGas Device Link Apps that are connected to this Site.
- Active Device Link The number of active WatchGas Device Link Apps that are currently in use at this Site.

7. Settings

The Settings can be found on left hand menu. The Company admin role gives three submenus. These are:

- My details
- Notifications
- Company



7.1 My Details

The My Details page allows updates to all personal and profile-related information associated with the account.

Changing the Password

For added security, the account password can be changed directly from the My Details page:

- First, select the Change Password option.
- Enter the current password in the designated field.
- Enter and confirm the new password, ensuring it meets the platform's password requirements (minimum length and character mix).
- Press Update Password to save the changes.

Enabling Two-Factor Authentication (2FA)

To enhance security, the Two-Factor Authentication (2FA) option can be enabled from this page:

- Locate the Enable 2FA option and enable it.
- Once enabled, 2FA will require a secondary code for login, which will be sent to the user's registered email address, providing an additional layer of security.

- From the dropdown menu, select the preferred language.
- The changes will apply immediately to this account.

NOTE: Language preferences are unique to each profile and do not affect other accounts on the platform.

watchgas	RTR Solution			Hello, Nemanja Krstonic Company Admin, Site Admin
	← ^J Back			
	First name	Nemanja	Language	English - UK V
্ল Users ◄	Last name	Krstonic]	
Sites	Email	n.krstonic+testcompany@watchgas.com]	
Settings •	Mobile phone	• 0641114310]	
④ About	Password	Change password		
<u> </u>	Two-Factor Authentication	Disabled [Enable •]		
	Update			
i) Help				

7.2 Company

The Company section in the Settings tab enables the editing of global company details.

NOTE: The language option at the bottom applies the selected language to all users across the system, unless changed by the user for their profile.

7.3 Notifications

The Notification section in the Settings tab allows for the customization of email alerts for various parts of the system. Notification lists are configured independently for each Site, and multiple users can be included in a single Site's notification list.

watchgas	RTR Solution	Hello, Nemanja Krstonic Company Admin.Site Admin
	Notification list	•
	← Back	
	Select site Test Site ~ ①	
祭 Users ▼		
🔲 Sites	Person Gas alarm Faults Gas Status Not checked in	Unit needs attention
Settings •		
① About	Create	
은 Contact		
() Help		

On the Notification page, a dropdown menu allows for the selection of the desired Site. After selecting the Site, click the **Create button** to set up custom email alerts for that Site.

watchgas	RTR Solution Hello, Nemanja Krstonic Company Admin.Site Admin
	User notification
	For site: Main Site
	دار Back
央 Users ▼	
D Sites	Name
Settings •	Function Gas alarm Faults Gas status Not checked in Unit needs attention
④ About	Alertemail
് Contact	
	Save
i) Help	

Fill in the required details and select the type of notification to be received. The available options include:

Gas Alarm

The Gas Alarm Email Alert provides a summary of all alarms recorded on the selected site. Alerts are sent immediately after an alarm event is logged. For a detailed view of the alarm, navigate to the Detection Actions section under Units with Alarm.

Faults

The Faults Email Alert is sent once daily if any units with faults are recorded in the system. For more detailed information about faults, visit the Detectors Actions section under Units Requiring Attention.

Gas Status

The Gas Status Email Alert is sent immediately when the gas pressure warning threshold is reached. This report provides comprehensive information about the station, including gas status and current pressure.

NOTE: This feature requires a pressure sensor regulator to be installed on the docking station.

Not Checked In

The Units Not Checked In Email Alert is sent once a day when units are recorded in the "Not Checked In" bucket on the Detectors Dashboard. For more information about units not checked in, visit the Detectors Dashboard section under Units Not Checked In.

Units Require Attention

The Units Require Attention Email Alert is sent once a day when there are units that need attention on your site. To learn more about why a unit may require attention, visit the Detector Actions section under Units Require Attention.

NOTE: You can select multiple reports to be sent to a single email address. Additionally, there is no limit to the number of software users who can be included to receive email alerts.

8. Contact Details

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